

GROUP TREASURER'S RECORD

MONTHLY MEETING RECORD FOR: _____

BALANCE FROM LAST MONTH: \$ _____

Secretary _____ Treasurer _____ GSR _____

Phone Number _____ Phone Number _____ Phone Number _____

WEEKLY REPORTS

Date _____ Newcomers _____
Leader/Chairperson _____ Attendance (Total) _____
Old balance \$ _____ Financial Credits Collection \$ _____
Income _____ Other Income _____
Subtotal _____ Total Income _____
Expenses _____ Debts Rent _____
New Balance _____ Literature _____
Refreshments _____
Total Expenses _____

Date _____ Newcomers _____
Leader/Chairperson _____ Attendance (Total) _____
Old balance \$ _____ Financial Credits Collection \$ _____
Income _____ Other Income _____
Subtotal _____ Total Income _____
Expenses _____ Debts Rent _____
New Balance _____ Literature _____
Refreshments _____
Total Expenses _____

Date _____ Newcomers _____
Leader/Chairperson _____ Attendance (Total) _____
Old balance \$ _____ Financial Credits Collection \$ _____
Income _____ Other Income _____
Subtotal _____ Total Income _____
Expenses _____ Debts Rent _____
New Balance _____ Literature _____
Refreshments _____
Total Expenses _____

THIS REPORT SHOULD BE AVAILABLE AT ALL GROUP MEETINGS.
Additional forms available from the World Service Office.

Date _____
 Leader/Chairperson _____
 Old balance \$ _____
 Income _____
 Subtotal _____
 Expenses _____
 New Balance _____

Newcomers _____
 Attendance (Total) _____
 Financial Credits
 Collection \$ _____
 Other Income _____
 Total Income _____
 Debts
 Rent _____
 Literature _____
 Refreshments _____
 Total Expenses _____

Date _____
 Leader/Chairperson _____
 Old balance \$ _____
 Income _____
 Subtotal _____
 Expenses _____
 New Balance _____

Newcomers _____
 Attendance (Total) _____
 Financial Credits
 Collection \$ _____
 Other Income _____
 Total Income _____
 Debts
 Rent _____
 Literature _____
 Refreshments _____
 Total Expenses _____

MONTHLY REPORT

THIS INFORMATION SHOULD BE INCLUDED WITH YOUR GSR REPORT TO THE AREA

BEGINNING BALANCE (Ending Balance from last month): \$ _____

INCOME:

COLLECTION: \$ _____
 LITERATURE: \$ _____
 OTHER: \$ _____

TOTAL INCOME: +\$ _____

EXPENSES:

RENT: \$ _____
 SUPPLIES: \$ _____
 ASC DONATION: \$ _____
 LITERATURE: \$ _____
 OTHER: \$ _____

TOTAL EXPENSES: -\$ _____

ENDING BALANCE: \$ _____